

Angelia Smith Robinson

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Summary

Instructional designer with a passion for learner-centered curriculum development. Skilled communicator who excels in designing, updating, maintaining, and delivering training materials in a variety of platforms. 15+ years of experience in education including private, public, charter schools, for-profit learning centers, and non-profits. Efficient, detail-oriented, and nimble leader with the ability to provide continuity and stability in dynamic environments.

Skills & Abilities

INSTRUCTIONAL DESIGN

- Designed, developed, and delivered in-person and virtual teacher training.
- Managed e-courses in LMS including Moodle and Canvas.
- Planned annual training meetings for large and medium sized non-profits.
- Evaluated websites and other platforms for WCAG 2.1 compliance for non-profits.
- Designed and developed an e-courses including an advocacy course for parents of children in special education.
- Developed and adapted curricula tailored to meet individual student needs.

EDUCATION MANAGEMENT

- Lead a team of 10 teachers plus staff across all aspects of a 130-student K-12 learning center.
- Developed and supervised comprehensive math, language arts, and kindergarten programs for a homeschool learning center.
- Evaluated admissions, recruitment, and attendance data.

Additional Competencies

- ADDIE, SAM, rapid prototyping
- Adobe Captivate, Articulate Storyline
- Adult learning theory and pedagogy
- Universal Design for Learning
- Proactive and creative problem solving
- Written communication and public speaking
- Microsoft and Google Suites
- Program development & project management
- Zoom, Skype, Microsoft Teams, & Webex
- Team building and coordination

Education

MASTER OF SCIENCE | JUNE 2023 | CALIFORNIA STATE UNIVERSITY FULLERTON

Major: Instructional Design and Technology

BACHELOR OF ARTS | MAY 1992 | NOTRE DAME UNIVERSITY OF MARYLAND

Major: International Relations | Minor: Spanish

Experience

DIRECTOR, INSTRUCTIONAL DESIGN | URBAN HOMESCHOOLERS | SEP 2019 – AUG 2022

Managed curriculum design development and implementation in a K-12 learning center. Designed and implemented unique and engaging courses and e-learning. Managed the center's LMS for all courses. Created and delivered and parent training on college planning and special education.

SITE DIRECTOR, INSTRUCTIONAL DESIGN | URBAN HOMESCHOOLERS | SEP 2016 – AUG 2019

Managed operations of a K-12 learning center, including staff development/training, curriculum development, community outreach, customer service, and program management. Evaluated admissions, recruitment, and attendance data. Coordinated communications with parents and maintained key community relationships. Directed an award-winning Model United Nations program.

PROGRAM CONSULTANT | ACCESS NONPROFIT CENTER | APR – OCT 2020

Developed membership material and programs for parents of African Americans with developmental disabilities. Created and implemented training for staff and community members. Planned monthly meetings and newsletters. Conducted outreach to key government agencies and community organizations.

HOMESCHOOL EDUCATOR | APR 2001– JUN 2021

Taught and curated customized education for children pre-K to Grade 12. Managed individualized special education plans for three children in homeschool, public, and private school environments. Developed expertise in autism, learning differences, cooperative learning, and building community with parents. Taught classes for homeschool students through the Excellence in Education learning center and Homeschool Coaches, Inc.

FIBER ARTS DESIGNER | QUATERNITY DESIGN STUDIO | 2011 - 2016

Sole proprietor of fiber arts design and production company. designed and published original knit and crochet patterns in *Vogue Knitting* and other national media.

TRAINER & PROGRAM COORDINATOR | SIERRA CLUB, AMNESTY INT'L PEACE ACTION | 1992 - 1997

Created and updated member training materials. Conducted regional team leader training. Planned national training events at annual conferences. Lobbied Congress on behalf of several non-profit organizations. Conducted legislative analysis and wrote newsletters and legislative action alerts. Assisted in strategic planning for the UN Conference on Women in Beijing and the UN Conference on Population in Cairo. Wrote grants and progress reports. Maintained relationships with boards of directors, donors, and foundations.

Certifications

SPECIAL EDUCATION ADVOCACY CERTIFICATE | 2020

Council of Parent Attorneys and Advocates

INDEPENDENT FACILITATOR CERTIFICATE | 2019

California State Council on Developmental Disabilities